

State Advisory Panel on Special Education

Annual Retreat

October 18, 2008

(9:00 a.m. to 4:00 p.m.)

OSSE – 51 N Street, NE – Conference Rooms

Session Objectives

- Review Panel Responsibilities
- Review past goals & status of past recommendations
- Review critical dates and timeline for SAP's goals
- Identify areas of interest and methods to connect to other DC special education stakeholders
- Create workgroups and key-drivers to pursue SAP's goals and objectives for 2008-09
- Connect as a team

Session Agenda

9 a.m. – 9:30 a.m.	Breakfast and general introductions (Molly Whalen)
9:30 a.m. – 10:00 a.m.	Team Resumes (Molly Whalen) <ul style="list-style-type: none">▪ Small group interactive segment to learn more about all team members
10:00 a.m. – 10:30 a.m.	Panel Responsibilities – overview of SAP's mission (Margaret Ernst & Tami Lewis)
10:30 a.m. – 11:00 a.m.	Review recent achievements and past focus of SAP (Margaret Ernst & Senora Simpson)
11:00 a.m. – 11:30 a.m.	SWOT (<i>Strengths, Weaknesses, Opportunities, Threats</i>) Group Discussion (Molly Whalen)
11:30 a.m. – 12:00 noon	Divide into Interest/Work Groups to create Goals, Objectives, Action Items (Panel members)
12:00 noon – 12:45 p.m.	LUNCH
12:45 p.m. – 1:30 p.m.	Interest/Work Groups – continued
1:30 p.m. – 3:00 p.m.	Reconvene as a Panel for groups to present work and to prioritize Action Plan & Issues (Panel members) <ul style="list-style-type: none">▪ Establish Interest/Work Groups for 2008-09

- Assign key-drivers for SAP Goals and Interest Groups
- 3:00 p.m. – 3:30 p.m. Determine SAP meeting calendar
- 2008-09 dates
 - Dinner volunteers
 - Introduce new SAP monthly meeting tools: parking lot, resolution forms, task list, courtesy protocol, etc. (Brenda Brown)
- 3:30 p.m. – 4:00 p.m. Wrap-Up and Adjourn

Future meeting dates:

Schedule of remaining SAP meeting in 2008-2009 school year, 5:30 p.m. – 7:30 p.m.

Thursday, October 30, 2008
Thursday, November 20, 2008
Thursday, December 18, 2008
Thursday, January 15, 2009
Thursday, February 19, 2009
Thursday, March 19, 2009
Thursday, April 16, 2009
Thursday, May 21, 2009
Thursday, June 18, 2009